

CONFIDENTIAL

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MEMORANDUM FOR: Director of Training

SUBJECT : Education

1. Paragraph 10.1, Confidential Funds Regulations, is quoted below:

"10.1 Tuition

a. The Executive is authorized, upon the recommendation of appropriate Assistant Directors and Staff Chiefs, to approve special schooling at appropriate institutions in the United States for the education of personnel in language and technical fields where special training of employees is essential to meet operational requirements and where previously qualified personnel are not available and cannot be readily recruited.

b. Assistant Directors of covert Offices are authorized to approve special schooling by appropriate means for personnel while stationed abroad where cover or other essential requirements warrant such schooling.

c. The above authorization will not be used for the education of employees in administrative subjects."

2. Administrative Instruction No. 60-18 covers current policy under Section 4, Public Law 110, 81st Congress, on the above subject.

3. Please consider the above instructions and the general educational authority contained in Section 4, Public Law 110, 81st Congress, in connection with development of plans for career training. When sufficient progress has been made, your recommendations for changing the above quoted regulation and/or for a general regulation having Agency-wide application will be appreciated.

4. No funds have been budgeted for an Agency education program beyond the restricted authorization quoted in paragraph (1) above. Should additional funds be required for fiscal years 1951 and 1952, a project should be submitted to the Project Review Committee under Administrative Instruction 60-2. Your fiscal year 1953 budget estimate should include such requirements.

MURRAY McCONNEL
Deputy Director
(Administration)

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